

****Field Trip Guidelines and Policies for Field Trip Friends Inc.**

****Purpose****

These guidelines and policies are designed to ensure that all field trips organized by Field Trip Friends Inc provide a safe, educational, and enjoyable experience for homeschool families in Florida. By participating in our field trips, members agree to adhere to these policies.

****General Participation Guidelines****

1. ****Eligibility****: Field trips are open to current members of Field Trip Friends Inc. Non-members may participate only with prior approval and payment of any applicable guest fees.
2. ****Registration****: Advance registration is required for all field trips. Registration deadlines will be communicated via email, website, or social media channels.
3. ****Payment****: All fees must be paid by the specified due date. Payments are non-refundable unless the event is canceled by the field trip venue and they distribute refunds.
4. ****Capacity****: Some field trips have limited capacity. Registration is on a first-come, first-served basis. Additional dates will be created if possible.

****Behavior Expectations****

1. ****Respectful Conduct****: Participants are expected to behave respectfully toward other members, staff, volunteers, and venue personnel.
2. ****Supervision****: Parents or guardians are responsible for supervising their children at all times during field trips.
3. ****Code of Conduct****: Harassment, bullying, or disruptive behavior will not be tolerated and may result in removal from the event and/or membership termination.

****Safety Policies****

1. ****Emergency Information****: Parents/guardians must provide up-to-date emergency contact information during registration.
2. ****Health and Allergies****: Inform the organization of any allergies, medical conditions, or special accommodations needed.
3. ****Transportation****: Transportation to and from the field trip site is the responsibility of the participant unless otherwise specified.
4. ****Liability Waiver****: All participants must sign a liability waiver prior to attending any field trip requiring a liability waiver.
5. ****First Aid****: A basic first aid kit will be available at each event, and volunteers may assist in case of minor injuries. For emergencies, 911 will be called immediately.

****Venue and Activity Policies****

1. ****Respect for Venues****: Follow all rules and guidelines set by the venue. Damage to property or inappropriate behavior may result in dismissal from the event.
2. ****Photography****: Participants may take photos unless prohibited by the venue. Respect others' privacy by seeking permission before sharing identifiable images of others online.
3. ****Food and Drinks****: Outside food and drinks may not be allowed at certain venues. Check event-specific guidelines for details.
4. ****Accessibility****: If you require special accommodations, inform us during registration so arrangements can be made whenever possible.

****Cancellation and Refund Policy****

1. ****Cancellation by Participant****: Notify the organization as soon as possible if you are unable to attend. Refunds are not guaranteed for cancellations initiated by participants.
2. ****Cancellation by Organization****: If a field trip is canceled by Field Trip Friends, participants will receive a full refund or credit toward a future event.
3. ****Weather Policy****: Some events are weather-dependent. If inclement weather requires cancellation, participants will be notified promptly and offered alternative arrangements.

****Communication Policies****

1. ****Updates****: All field trip updates and changes will be communicated via email and/or the organization's official communication channels.
2. ****Contact Information****: Participants must provide accurate contact information to ensure they receive updates.
3. ****Feedback****: Feedback on field trips is welcome and encouraged. Submit comments via email or text.

****Acknowledgment****

By registering for and participating in field trips organized by Field Trip Friends Inc. you acknowledge that you have read, understood, and agree to abide by these guidelines and policies.